



**Florence Police Department**  
**851 FM 907**  
**Florence Texas. 76527**  
**Chief Adam Marsh**

## **Position Vacancy: School Resource Officer – Immediate Fill**

### **Description**

Patrols district property to protect all students, personnel, and visitors from physical harm and prevent property loss due to theft or vandalism. Enforces all laws including municipal ordinances, county ordinances, and state laws. Works independently.

1. Patrol assigned campus(es) and routes walking or driving within district jurisdiction.
2. Respond to all calls from campuses concerning crisis situations, accidents, and reports of crime.
3. Investigate criminal offenses that occur within district's jurisdiction.
4. Collect and preserve evidence for criminal investigations including witness statements and physical evidence.
5. Arrest perpetrators, file appropriate charges, and ensure placement in jail or juvenile detention centers for law violations as necessary.
6. Write effective legal incident reports.
7. Testify in court as needed.

### **Consultation**

1. Work cooperatively with other police agencies to share information and provide other assistance.

### **Safety**

1. Help provide traffic control at athletic events, school closings or openings, or at any other time.
2. Provide protection to or escort district personnel as needed.
3. Operate all equipment including firearms according to established safety procedures.

### **Administration**

1. Compile, maintain, and file all physical and computerized reports, records, and documents required, including affidavits for arrest, incident reports, and activity reports.

### **Supervisory Responsibilities:**

None.

**Mental Demands/Physical Demands/Environmental Factors:**

**Tools/Equipment Used:** Florence Police Department vehicle, firearms, handcuffs, security equipment, two-way radio, alarm system and other security equipment. Florence ISD fire extinguisher, and standard office equipment including computer and peripherals. SRO's are also provided with a take home vehicle according to policy.

**Posture:** Prolonged sitting and standing

**Motion:** Strenuous walking and climbing; frequent keyboarding/mouse, prolonged driving

**Lifting:** Moderate lifting and carrying (15–44 pounds)

**Environment:** Work inside and outside (moderate exposure to sun, heat, cold, and inclement weather), moderate exposure to noise, frequent districtwide travel

**Other:** Specific hearing and visual requirements; may be subject to adverse and hazardous working conditions including violent and armed confrontations; ability to control sudden violent or extreme physical acts of others and exhibit rapid mental and muscular coordination simultaneously

**Mental Demands:** Maintain emotional control under stress; prolonged hours; on call 24 hours a day.

**Requirements****Education/Certification:**

High school diploma or GED

Texas Peace Officer License issued by Texas Commission on Law Enforcement (TCOLE)

Clear and valid Texas driver's license

**Special Knowledge/Skills:**

General knowledge of criminal investigation, police report writing, and criminal laws

Training and ability to subdue offenders, including use of firearms and handcuffs

Bonded as required by Texas Education Code §37.081(h)

Ability to pass required physical, psychiatric, and drug tests

Ability to work well with youth and adults

**Experience:**

Background in law enforcement or related work experience

School Resource Officer experience preferred

If interested, please contact Chief Marsh or Lt. Josh Teitge at [amarsh@florencetxpd.com](mailto:amarsh@florencetxpd.com) or [jteitge@florencetxpd.com](mailto:jteitge@florencetxpd.com) with questions or to submit TCOLE Personal History Statement.